



Dress Code For Learners

At Liberty Training, we are trying to prepare our learners for the workplace. We aim to create a relaxed environment and to allow our learners to work comfortably while at Liberty. However, learners should be dressed appropriately (as they would if they were at work) and this dress code outlines what clothing is suitable and safe.

Learners should dress appropriately for the weather and for the activities or trips they are due to do for the day. Here are some specific guidelines that we expect learners to follow:

- Clothing that reveals too much cleavage, lower back, chest, stomach or underwear is not appropriate.
- Any clothing that has words, terms, or pictures that may be offensive to others, or inappropriate due to violent or sexual content or swearing is unacceptable.
- Skirts, dresses and shorts must be no shorter than one hand above the knee when standing.
- Flat closed toed shoes must be worn as open toed shoes and heels present a health and safety hazard.
- Earrings and other piercings should be small as large/dangling piercings present a health and safety hazard.
- Visible tattoos are permitted, providing they are not offensive in nature.

On Activity

Liberty Training frequently take learners on energetic, physical activities. Clothing should be appropriate to the activity, for example:

- Footwear should be flat with closed toes e.g. trainers, wellington boots, walking boots
- Clothing should be comfortable and weather appropriate e.g. tracksuits, jogging bottoms, jackets, coats
- Hats are advised when outdoors as protection from the sun e.g. baseball caps, or to keep warm e.g. woolly hats. And don't forget to bring sun cream for sunny days!
- Jewellery should not be worn for health and safety reasons, apart from small stud earrings

Work Experience

When attending work experience placements, learners are required to follow the dress code set by the placement. Liberty may be able to help with buying new clothes, shoes or uniform if needed. See our Bursary Policy for more information.

Personal Hygiene

Learners should ensure that their personal hygiene is of a very high standard, as good personal hygiene is a requirement in any workplace. Personal Hygiene lessons are part of the curriculum, and we have a washing machine onsite for learners who need to learn how to wash their clothes.

No dress code can cover everything, so learners must use a certain amount of common sense in their choice of clothing to wear to Liberty. If you are not sure about suitable clothing or footwear to wear at Liberty, please ask your tutor.

If clothing or personal hygiene fails to meet these standards, the learner will be given advice about their personal hygiene and/or will be asked not to wear the inappropriate item to Liberty again. If the problem continues, the learner may be sent home to change clothes and the Learner Behaviour Policy will be followed. If the learner does not have appropriate clothing or footwear, Liberty may be able to help with buying new clothes or shoes if needed. See our Bursary Policy for more information.